



HENSTEAD WITH HULVER STREET
PARISH COUNCIL



Minutes of the Ordinary Meeting of the Council

held at THE VILLAGE HALL HULVER

on Tuesday 19th May 2015

Commencing at 8pm

1/15 Present

Cllrs. Ms A Belcher, Ms P Block, J.C.Armstrong, D Glanfield, . D Hadingham , B
Horwood
J.A. Armstrong Clerk, Cllr M Ladd SCC
3 members of the public

2/15 Chairman

The Vice Chairman Cllr Armstrong took the Chair

3/15 Apologies for absence

None

4/15 Signing of acceptance of office forms following the election

Members completed and signed the acceptance of office forms.

5/15 Declaration of interest

Cllr Mrs Block declared an interest as a near neighbour in item 12a planning
application for Hall Cottage Henstead.

6/15 Election of Chairman for 2015 - 2016

Cllr N Snudden was proposed by Cllr Armstrong and seconded by Cllr Ms Belcher
there being no other nominations Cllr Snudden was elected as Chairman for 2015 -
2016

7/15 Election of Vice Chairman for 2015 - 2016

Cllr Armstrong was proposed by Cllr Hadingham and seconded by Cllr Ms Belcher
there being no other nominations Cllr Armstrong was declared elected as Vice
Chairman for 2015 – 2016

**8/15 Minutes of the Meetings of 3rd March 2015 (including the confidential item), and
the extra meetings of 31st March 2015 and 5th May 2015**

**Proposed Cllr Hadingham seconded Cllr. Armstrong that the minutes of 3rd March
2015 be accepted as a true record. This was agreed.** The minutes were signed by the
Chairman.

Proposed Cllr Belcher seconded Cllr. Armstrong that the confidential minute of 3rd March 2015 be accepted as a true record. This was agreed. The minutes were signed by the Chairman.

Proposed Cllr Block seconded Cllr. Belcher that the minutes of 31st March 2015 and 5th May 2015 be accepted as a true record. This was agreed. The minutes were signed by the Chairman

9/15 Matters arising

None.

10/15 Meeting Adjourned for questions from members of the public

A resident said that the drain on the junction of the B1127 and Church Road Henstead is blocked and the road there floods when it rains. There is also a problem with flooding on the Hulver side of the B1127 at Low Pastures Farm.

A drain cover on the B1127 near Sayers Farm appears to be sinking.

The entrance to Sandy Lane still requires attention to prevent surface water from the road ingressing into the lane causing deterioration of the track.

The clerk was asked to discuss these matters with the Highways Department.

11/15 Reports

11/15/1 There was no report from WDC

11/15/3 SCC Report. Cllr Ladd reported that Suffolk County Council were having their annual meeting this week. There is a delay in the provision of posts for the VAS signs due to the high level of demand throughout Suffolk. Cllr Ladd said that the County Council had finished its review of the criteria for extending speed limits and the extension of the speed limit at the junction of the B1127 and Church Road to the West of the Church is on the programme for consideration.

The Chairman thanked Cllr Ladd for his report

11/15/4 There was no report from Suffolk Police

The Chairman reconvened the meeting

12/15 Correspondence

There was no correspondence

13/15 Finance

12/15/1 On a proposition by Cllr Hadingham seconded by Cllr Ms Belcher the following payment was approved:

SALC Membership fee for 2015/16 £158.00 cheque number 100281

Clerk's Pay for April/June 2015 £180 payee J Armstrong cheque number

PAYE on clerk's pay April/June 2015 £45 payee HMRC cheque number

12/15/2 The clerk presented the draft accounts for the year ended 31st March 2015. There were no questions from members. The accounts are in process of internal audit.

12/15/3 The clerk reported that he had received the first instalment of the precept for 2015/16.

13/15 Planning**13/15/1 Planning Applications.**

DC/15/1380/FUL Extension to existing detached garage to form study/retreat and formation of new gates to drive entrance for Mr R Attoe Hall Cottage Church Road Henstead. Following discussion it was agreed to approve the application but request that the material indicated on the application be reviewed to be more sympathetic to the Listed Building of Hall Cottage. The clerk was asked to complete the necessary form for WDC.

DC/15/1928/FUL Construction of a sub-station to extend Henstead Primary sub-station to accommodate grid connection for Playters Solar Farm Tinkers Lane Henstead Following discussion it was agreed to approve the application and to request information about the route for the 3.5km underground cable linked to the application. The clerk was asked to complete the necessary form for WDC.

DC/15/1849/DRC Discharge of conditions 4,5 and 6 of DC/14/4041/COU for Exotic Garden Henstead. Following discussion it was agreed to approve the application. The clerk was asked to complete the necessary form for WDC.

13/15/2 Outcome of planning applications

DC/14/4041/COU Retrospective Application change of use for the Exotic Garden Church Road Henstead WDC Approved

14/15 Council Policies

The council carried out the annual review of its policies

- a. Standing orders
- b. Financial Regulations
- c. Financial risk assessment
- d. Health and Safety
- e. Equal opportunities
- f. Publication Scheme (Freedom of Information)
- g. safeguarding

The clerk said that there were no changes that needed to be made to any of the council's policies in the list above. A new version of the model code of conduct had been received from SALC and it was recommended that the council adopt the new version. The clerk further recommended that the council adopt a complaints procedure and a policy document covering the rules for the recording of meetings. Both were model documents recommended by SALC. **Council agreed to adopt the new model financial regulations and confirmed that the remaining policies listed be adopted for the current year**

15/15 Any other Business**15/15/1 VAS signs**

The clerk gave an update on the vehicle activated speed signs. Delivery is expected within the next week but installation will depend on when the posts are completed..

15/15/2 Website

The clerk reported on the requirements of the transparency legislation which now require parish council to publish agendas, draft and confirmed minutes, accounts and individual item of finance that exceed £100. One Suffolk an affiliated organisation to SALC provide free websites for parish councils and that the council has registered for

a site. The clerk will be able to upload the necessary information and documents to the website.

15/15/3 Planning Application

The clerk reported that he had received today a planning application for the erection of a house at The Rosary Hulver Street Hulver. The clerk recommended that an additional meeting be held to discuss the application in order for residents to attend and give their views if they so wish. This was agreed by the council and the clerk was asked to make the necessary arrangements.

16/15 Date and time of next meeting.

The next meeting of the Council will be held on Tuesday 7th July 2015 at Hulver Village Hall 7.30pm

The meeting closed at 9.40pm