



HENSTEAD WITH HULVER STREET  
PARISH COUNCIL



**Minutes of the Ordinary Meeting of the Council**

held at THE VILLAGE HALL HULVER

on Tuesday 7<sup>th</sup> July 2015

Commencing at 7.30pm

**24/15 Present**

Cllrs. N Snudden, Ms A Belcher, Ms P Block, D Glanfield, . D Hadingham , B Horwood.

J.A. Armstrong Clerk, Cllr M Ladd SCC

3 members of the public

**25/15 Apologies for absence**

Cllr. J.C.Armstrong,

**26/15 Declaration of interest**

Cllr Glanfield declared an interest in Item 9a Planning application DC/15/2049/COU Change of use of land to a Holiday Touring site for Mr D Watson Sotterley End farm Henstead.

Cllr Snudden proposed that Council grant a dispensation to Cllr Glanfield to allow him to take part in the debate on Item 9a but not vote. This was agreed by the Council.

**27/15 Minutes of the Meetings of 19<sup>th</sup> May 2015 and the extra meetings of 3<sup>rd</sup> June 2015.**

**It was proposed Cllr Belcher seconded Cllr. Glanfield that the minutes of 19<sup>th</sup> May and 3<sup>rd</sup> June 2015 be accepted as a true record. This was agreed.** The minutes were signed by the Chairman.

**28/15 Matters arising**

The clerk reported that the planning applications for Lodge style caravans at Firs Farm Barn Hulver and the construction of a house at the Rosary are going to the planning committee WDC on 14<sup>th</sup> July.

10/15 Flooding on the B1127 at the Church and Low Pastures Farm. Highways are to pump out the Gullies at both sites.

The kerb at the junction of Sandy Lane is to be raised and is on the list for work to be carried out.

**29/15 Meeting Adjourned for questions from members of the public**

Residents raised the issue of tractors and trailers are speeding through the Hulver and the B1127 to Henstead. Residents are concerned about safety as a result. The number of movements of these vehicles going to and from the bio-digester plant is

increasing. The movements are starting very early in the mornings and continuing late into the evenings and is affecting the quality of life of residents living on The Street.

A view was expressed that the number of journeys appears to be exceeding the numbers that were provided by the applicants when the plant was approved. Residents requested that the Council take the matter up with the management at the plant and also request that a journeys to the plant should be restricted to between the hours of 8am and 6pm. The Chairman said that the Council would take the matter up with the management at the plant.

A resident asked if there had been any changes to the AONB and the Area of scenic interest on the South side of the Street. The clerk said that he was not aware of any changes to the AONB and that nothing was known about the south side of the Street being an area of scenic interest. The Chairman said that the Council would investigate.

### **30/15 Reports**

**30/15/1** There was no report from WDC

**30/15/3** SCC Report. Cllr Ladd reported that Suffolk County Council had elected a new leader Colin Noble and changes had been made to the cabinet Cllr Finch had taken over the transport portfolio.

A question was asked about Councillor Allowances. Cllr Ladd said the information is available on the SCC website.

The Chairman thanked Cllr Ladd for his report

**30/15/4** PCSO Green reported that there had been 2 reported crimes in the last month. One case of criminal damage cutting down trees and one of criminal damage to a hedge. The priority for the SNT at the moment is on bike thefts from sheds and the continuing cases of shed and outbuildings.

The Chairman thanked PCSO Green for her report

### **The Chairman reconvened the meeting**

#### **31/15 Correspondence**

Correspondence had been received from WDC inviting the council to attend a workshop to review the Local Development Plan. Council was asked to book a slot for a meeting at the new council offices.

The clerk said that Mutford had asked if Henstead would like to have a joint meeting for this item.

After a lengthy discussion it was agreed that council would join Mutford. The clerk was asked to book a meeting slot for the end of September and for 6pm.

Council would decide who will be attending and other issues at a later date.

#### **32/15 Finance**

**32/15/1 On a proposition by Cllr Hadingham seconded by Cllr Glanfield the following payment was approved:**

Internal Audit fee for 2014/15 £15.00 payee C Janet Fisher cheque number 100301  
Election costs May 2015 £126.42 payee WDC cheque number

**32/15/2** The clerk reported that a mistake had been made on the external audit report which had resulted in a charge of £30 to rectify the mistake.

**32/15/3** The account balances were Current account £2006.42 Savings account £814.57

### **33/15 Planning**

**33/15/1** Planning Applications.

DC/15/2049/COU Change of use of land to a Holiday Touring site for Mr D Watson Sotterley End farm Henstead.

Following a long discussion it was agreed that the council would recommend approval provided that the following conditions were made:

1. The proposed entrance to the site should be set back from the road edge and the hedges on both sides re-sited so as to give clear line of sight in both directions for vehicles leaving the site. The hedge should be replanted to provide an effective screen between the site and the road.

Reason; to reduce the risk of traffic collision with other road users. This road is narrow and straight and traffic speed is fast with a limit of 60mph.

2. That the site should only be open for eight months of the year, and no caravans should be stored on the site or other land connected to the site owned by the applicant.

Reason; to ensure the site is only used for the purposes stated in the application.

3. The number of touring pitches be limited to ten.

Reason to reduce in impact of the site on neighbouring properties

The council further agreed that the following concerns were also attached to the response:

1. The site licence should clearly state that the site is for touring caravans only. That no caravans can be left on the site un-occupied (The Council is concerned that caravan owners may seek to leave their caravans on the site and visit for short or long periods treating the site as a holiday home site).
2. No caravans should be stored on the site or any property connected to the site in the closure period.
3. The site should only be open for 8 months of the year to ensure the purpose of the application namely 'a holiday touring site' is fulfilled.
4. Council is concerned about the utility supplies to the site in particular the disposal of sewage and that these facilities are deemed capable of supporting the site.
5. Council is concerned that the site is surrounded by farmland and the site will be subject to noise, dust, and traffic in some cases well into the night and early mornings as a result of agricultural activity.
6. There is concern that the increased traffic will cause a deterioration in the amenity of residents living along Sotterley Road

The clerk was asked to complete the necessary form for WDC.

**33/15/2 Outcome of planning applications**

DC/15/1380/FUL Extension to existing detached garage to form study/retreat and formation of new gates to drive entrance for Mr R Attoe Hall Cottage Church Road Henstead WDC Approved

DC/15/1928/FUL Construction of a sub-station to extend Henstead Primary sub-station to accommodate grid connection for Playters Solar Farm Tinkers Lane Henstead Application withdrawn

DC/15/1849/DRC Discharge of conditions 4,5 and 6 of DC/14/4041/COU for Exotic Garden Henstead. WDC Approved

**34/15 Any other Business****34/15/1 VAS signs**

The clerk reported that the ~VAS sign has been received but there was no update on the poles.

**34/15/2 Village Hall Trustees and Committee**

The clerk in his capacity as the Chairman of the village hall management committee reported that the trustees of the village hall were all deceased and that the committee were working to resolve the issue. He asked if the Parish Council would agree to become the Custodian Trustee for the Hall.

This was agreed.

The Clerk went to report that the Parish Council representative on the management committee was John Loftus who is no longer a councillor and the council should nominate one of its number to take his place. The Chairman Cllr Snudden said that it would be good if the new representative was from Henstead and following discussion it was agreed that Cllr Mrs Block would take the post.

**34/15/3 Grass cutting at the Churchyard.** Following a discussion it was agreed that the Council would meet the cost of cutting the grass at the churchyard for this year and the item would be discussed later in the year when the budget forecast was presented to council.

**34/15/4 signatories**

The clerk informed council that additional signatories to the cheque account were required. It was agreed the Cllrs Ms Belcher, Mrs Block and D Hadingham would be added to the signatories list. The clerk will provide the necessary forms which would be required to make the changes.

**35/15 Date and time of next meeting.**

The next meeting of the Council will be held on Tuesday 1<sup>st</sup> September 2015 at Hulver Village Hall 7.30pm

**The meeting closed at 10.20pm**