



HENSTEAD WITH HULVER STREET
PARISH COUNCIL



Minutes of the Annual Meeting of the Council

held at THE VILLAGE HALL HULVER

on Tuesday 3rd May 2016

Commencing at 7.30pm

1/16 Present

Cllrs. Ms A Belcher, N.Snudden, J.C.Armstrong, D Glanfield, . D Hadingham ,
J.A. Armstrong Clerk, Cllr M Ladd SCC
3 members of the public

2/16 Apologies for absence

Cllr. B Horwood, Ms P Block,

3/16 Declaration of interest

None

4/16 Election of Chairman for 2016/17

Cllr N Snudden was proposed by Cllr Armstrong and seconded by Cllr Ms Belcher
there being no other nominations Cllr Snudden was elected as Chairman for 2016/17

5/16 Election of Vice Chairman for 2016/17

Cllr Armstrong was proposed by Cllr Hadingham and seconded by Cllr Glanfield
there being no other nominations Cllr Armstrong was declared elected as Vice
Chairman for 2016/17

6/16 Minutes of the Meeting of 29th February 2016

Proposed Cllr Hadingham seconded Cllr. Armstrong that the minutes of 29th February 2016 accepted as a true record. This was agreed. The minutes were signed by the Chairman.

7/16 Matters arising

None.

8/16 Meeting Adjourned for questions from members of the public

It was reported that the bollards on Hulver Street near to the junction with Sotterley Road have been damaged and mud from the verge is narrowing the pavement. It was also mentioned that the drain just to the West of Low Pastures Farm on the B1127 is not working correctly and is causing the road to flood. The signpost at the junction of Wood Lane and the B1127 is damaged and in need of repair. A road narrow sign at the junction of Benacre Road and Toad Row which was damaged has not been

replaced. Cllr Ladd asked if these issues could be emailed to him and he would bring them to the attention of highways at their next meeting.

9/16 Reports

9/16/1 There was no report from WDC. The clerk read a letter from Martin Parsons (former ward Councillor) thanking the parish council for their support during his time as councillor. The clerk was asked to reply to Mr Parsons.

9/16/2 SCC Report. Cllr Ladd explained his role with regard to highways issues and the budget he had at his disposal for financing repairs etc in the parishes. Cllr Ladd said that he had met with Cllr Goldson to discuss the possible closure of Wrentham Fire Station and Cllr Ladd has proposed that a rapid response vehicle that requires a crew of two be stationed at Wrentham.

The Chairman thanked Cllr Ladd for his report

9/16/4 The clerk read an email; from the Lowestoft SNT advising of a new contact for the Council PCSO Dennington. Details of the new website would follow in due course.

The Chairman reconvened the meeting

10/16 Correspondence

Letters were been received from

The PCC about the celebrations for the Queen's birthday in June. The PCC have suggested that a bring and share tea followed by a quiz and then a Church Service/Songs of Praise could be organised for the celebration. The clerk as Chairman of the Village Hall Committee said that he would like to get something organised but there is still difficulty in getting volunteers to assist. Two suggestions were made for possible activities. The village fete could be brought forward to June, discussions with the fete committee would be undertaken. The second suggestion was to discuss with Andrew Brogan the possibility of an event at the Exotic Garden in Henstead. It was suggested that the Parish Council could offer some financial support for the activities, this was agreed in principle. Cllr Ladd offered to make a contribution from his locality budget for the events.

SALC have sent information about Sheepwatch scheme to reduce dog attacks on sheep in the area and information about a scam where callers are pretending to be from Norfolk Constabulary and asking for donations for a bogus activity.

SALC outcome of first round of Parish Councils right to appeal planning applications WDC are undertaking a Community governance review for Lowestoft

An Invitation to attend the AGM of the rural coffee caravan was received

11/16 Finance

11/16/1 On a proposition by Cllr Ms Belcher seconded by Cllr Hadingham the following payments were approved:

Internal Audit Fee £20 payee G.Mead cheque number

Additional pay for the clerk following work on the council website 32 hours £288

11/16/2 The clerk presented the draft accounts for the year ended 31st March 2015. Following discussion it was proposed by Cllr Armstrong and seconded Cllr Hadingham that the accounts for the year ended 31st March 2016 be approved and signed by the Chairman. **This was agreed by the council.**

11/16/3 The clerk reported that he had received the first instalment of the precept for 2016/17.

12/16 Planning

12/16/1 Planning Applications.

There were no planning applications

12/16/2 Outcome of planning applications

DC/16/0678/OUT Outline application (with all matters reserved) – construction of a dwelling The Rosary Hulver for Mr Lee Ebdon. **WDC Refused.**

The clerk reported that planning application DC/16/3/FUL Construction of 1 no detached house Land adjacent to Hall Cottage Henstead for Mr Carat Developments Ltd which was due to be decided by WDC planning committee in March had been deferred to a later date following a request from the applicant's planning consultants.

13/16 Local Development Review WDC

The clerk presented the draft of the Local Development Plan Review currently being undertaken by WDC. The Chairman is attending a presentation of the draft plan on Thursday 5th May. The plan was noted by the council.

14/16 Council Policies

The council carried out the annual review of its policies

- a. Standing orders
- b. Financial Regulations
- c. Financial risk assessment
- d. Health and Safety
- e. Equal opportunities
- f. Publication Scheme (Freedom of Information)
- g. Safeguarding
- h. Complaints procedure
- i. Recording of meetings

The clerk said that there were no changes that needed to be made to any of the council's policies in the list above. **Council agreed that the policies are adopted for the coming year**

15/16 Arrangements for the Annual Parish Meeting

The clerk reported that he had printed sufficient leaflets for every house in the parish giving details of the Annual Parish Meeting and a brief explanation of a Neighbourhood Plan. Members undertook to deliver the leaflets in areas of the Parish.

16/16 Any other Business

16/16/1 VAS signs

The VAS sign has had a positive impact in reducing speed in Hulver. The sign will return to Henstead shortly.

16/16/2 Tractor movements on Wood Lane

Cllr Horwood had provided information about the increasing use of Wood Lane by large tractor/tanker units emanation from the digester plant at Ellough and local farms. A near miss with a car resulted in a tractor/tanker unit going off the road into a

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ditch. Concern was expressed about the use of Wood Lane which is a narrow single track road with no passing places by heavy commercial vehicles as a short cut to and from the A12. Cllr Ladd said that he would include this matter in his next meeting with Highways.

17/16 Date and time of next meeting.

The next meeting of the Council will be held on Tuesday 5th July 2016 at Hulver Village Hall 7.30pm

The meeting closed at 8.50pm

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