



HENSTEAD WITH HULVER STREET  
PARISH COUNCIL



**Minutes of the Ordinary Meeting of the Council**

held at THE VILLAGE HALL HULVER

on Wednesday 3<sup>rd</sup> April 2019

Commencing at 7.30pm

**1/19 Present**

Cllrs. J C Armstrong, B Horwood, D Glanfield, ,  
In attendance J.A. Armstrong Clerk, Cllr M Ladd SCC,  
1 member of the public

**2/19 Apologies for absence**

Cllrs. N Snudden (Chairman) Mrs P Block, D Hadingham, Cllr C Rivett WDC,

**3/19 Declaration of interest**

None

**4/19 Minutes of the Meeting of 6<sup>th</sup> March 2019**

**Proposed Cllr Horwood seconded Cllr. Glanfield that the minutes of 6<sup>th</sup> March 2019 be accepted as a true record. This was agreed.** The minutes were signed by the Chairman.

**5/19 Matters arising**

There were no matters arising.

**Meeting Adjourned for questions from members of the public**

There were no questions or comments from the public

**6/19 Reports**

**6/19/1 WDC Report.**

There was no WDC report

**6/19/2 SCC Report.**

Cllr Ladd said that there was nothing to report from SCC

**6/19/3 Police Report.**

The clerk reported that he had received communication from Suffolk Police about a spate of vehicle thefts in the Halesworth area. Also received was a breakdown of reported crimes in the Wrentham Ward for information.

**The Chairman reconvened the meeting**

**7/19 Correspondence**

Letters/emails were received from:

ESC with details of the consultation following Carlton Colville Town Council's application for a neighbourhood plan. To note.

SALC with details of an area forum on April 2<sup>nd</sup> at Beccles Town Hall. The clerk reported that the meeting was arranged to address the issue of how to take forward the Waveney area forum that has not been well attended recently.

ESC with a request to add details of the new council launch on the Parish website

SCC with details of the ping project to encourage the provision of table tennis tables in village halls

Suffolk Highways with details of Road Closures for gully clearing

**8/19 Finance****8/19/1 Outstanding invoices.**

Printer Ink £33.00 payee J Armstrong cheque number

Website hosting fee for 2019/20 payee Suffolk Cloud cheque number

Subscription fee for 2019/20 £179.02 payee SALC cheque number

**8/19/2 Account Balances**

The clerk reported that the current account stood at £8949.17 and the Savings Account £817.36 as at 31<sup>st</sup> March

**8/19/3 Draft Accounts for the year ended 31<sup>st</sup> March**

The clerk presented the draft accounts for the year ended 31<sup>st</sup> March 2019 and explained the requirements for the external audit for the year. The accounts indicated that the council would be able to claim exemption from the full external audit.

**8/19/4 Financial Risk Assessment.** The Clerk reported that there were no recommended changes to the financial risk assessment. On a proposition from Cllr Horwood seconded by Cllr Glanfield it was agreed to adopt the assessment for 2019/20.

**8/19/5 Financial Regulations.** The Clerk reported that there were no recommended changes to the financial regulations policy. On a proposition from Cllr Horwood seconded by Cllr Glanfield it was agreed to adopt the financial regulations policy for 2019/20.

**8/19/6 Exemption Certificate** On a proposition from Cllr Horwood seconded by Cllr Glanfield it was agreed to authorise the Chairman to sign the exemption certificate as part of the external audit for 2018/19.

**8/19/7 Section 106 funds** The clerk reported that the request for allocation was not successful as an invoice for the proposed project could not be made within the deadline.

**9/19 Planning**

**9/19/1 Planning Applications.**

**DC/19/0907/COU** change of use to a venue for holding funeral wakes, wedding ceremonies and other private events. The Old Rectory Hulver Road Henstead.

Following discussion, it was agreed that Council had no objection to this application.

**9/19/2 Outcome of planning applications**

There were no outcomes

**9/19/3 Appeal**

The clerk reported that there no further news of progress on the appeal on land at Hall Cottage was still progressing.

**10/19 Election Details**

The clerk updated members on the requirements for the election.

**10/19/1** The clerk confirmed that the Annual meeting of the Parish Council would be held on Wednesday 8<sup>th</sup> May 7.30pm at the Village Hall.

**10/19/2** The Clerk reported that the Annual Parish Meeting would be held on the 22<sup>nd</sup> May 2019. **(Post meeting note: in order that Cllr Horwood can attend the date has been changed to Wednesday 29<sup>th</sup> May)**

**11/19 Southern Relief Road**

The clerk reported that it appears that nothing from the issues that the council made to the meeting had figured in the outcomes. The Clerk reported that he would write to Peter Aldous's PA to express the concern the council has about the position of Henstead and Hulver in the process of evaluation of the impact of the relief road.

**12/19 Neighbourhood Plan**

Cllr Horwood Chairman of the NP team presented a first draft of the suggested Parish Action Plan. Cllr Horwood asked Council to agree to adopt the Action Plan and for it to be the focus of the Annual Parish Meeting in May. This was agreed. Cllr Ladd explained the role he is playing in the traffic issues in other parts of the area and offered to work with Cllr Horwood and others to take forward possible solutions to the traffic issues in the parish.

**13/19 Any other business**

There was no other business

**14/19 Items for the next agenda**

**14/19/1 Rural Transport Conversation** the Clerk reported that he had attended the meeting in Beccles but there was nothing that provided some possible increase in public transport in the parish the conversation focussed mainly on the Community Area Transport units already in operation.

**14/19/2 Spring clean event** The Clerk reported that the Spring Clean Event from Waveney Norse was a non-event. The shortage of notice and the late arrival of staff from Waveney Norse were the main factors.

**15/19 Date and time of next meeting.**

The next meeting of the Council will be held on Wednesday 8<sup>th</sup> May 2019 at Hulver and Henstead Village Hall 7.30pm This will be the annual meeting of the Parish Council.

**The meeting closed at 9pm**