



HENSTEAD WITH HULVER STREET
PARISH COUNCIL



Minutes of the Annual Meeting of the Council

held at THE VILLAGE HALL HULVER

on Wednesday 5th June 2019

Commencing at 7.30pm

17/19 Present

Cllrs. J C Armstrong, D Glanfield, D Hadingham, B Horwood
In attendance J.A. Armstrong Clerk,
1 member of the public

18/19 Chairman for this meeting Cllr. Armstrong took the Chair

20/19 Apologies for absence

Cllr. Mrs P Block,

21/19 Declaration of interest personal or prejudicial to this agenda

There were no declarations of interest.

22/19 Minutes of the Meeting of 8th May 2019

Proposed Cllr Hadingham seconded Cllr. Glanfield that the minutes of 8th May 2019 be accepted as a true record. This was agreed. The minutes were signed by the Chairman.

2319 Matters arising

The clerk reminded members that they need to complete the Register of Interests on the ESC website. They would have received login details by email which may have gone into their spam box.

24/19 Election of Chairman and Vice Chairman for 2019/2020

24/19/1 Election of Chairman. Cllr Hadingham proposed Cllr Horwood for the position of Chairman for 2019/20, this was seconded by Cllr Armstrong. There being no other nominations Cllr Horwood was duly elected.

24/19/2 Election of Vice-Chairman. Cllr Horwood proposed Cllr Armstrong for the position of Vice-Chairman for 2019/20, this was seconded by Cllr Glanfield. There being no other nominations Cllr Armstrong was duly elected.

Cllr Horwood and Cllr Armstrong signed the Acceptance of Office forms for their respective positions.

25/19 To consider expressions of interest in co-option to fill the current vacancies

The clerk reported that he had received two verbal enquiries for the vacancies but had not had any written requests to be considered. It may now be necessary to request ESC to institute the formal procedure for two casual vacancies.

26/19 Meeting Adjourned for questions from members of the public

There were no questions or comments from the public

27/19 Reports**27/19/1 ESC Report.**

There was no ESC report

27/19/2 SCC Report.

There was no SCC report

27/19/3 Police Report.

There were no recorded crimes in the parish during April

The Chairman reconvened the meeting**28/19 Correspondence**

Letters/emails were received from:

Suffolk Cloud with details of adding a security certificate to our website. It was agreed to request the addition of the security certificate.

Environment Agency consultation: draft national flood and coastal erosion risk management strategy for England

The Suffolk Society with details of a course on media training

29/19 Finance**29/19/1 Outstanding invoices.**

Clerk's pay for April/June £180.00 payee J Armstrong cheque number

PAYE on Clerk's pay April/June £45.00 payee HMRC cheque number

Printing the Parish Plan £198.00 payee Roberts and Son cheque number

29/19/2 Exemption Certificate. The clerk reported that the Exemption Certificate for 2018/19 had been sent and confirmation of receipt had been received.

29/19/8 Account Balances

The clerk reported that the current account stood at £10,765.94 and the Savings Account £817.36 as at the 8th May 2019

30/19 Planning**30/19/1 Planning Applications.**

The Clerk reported that he had received 2 planning application:

DC/19/2105FUL Construction of a detached dwelling, land adjacent Hall Cottage, Church Road, Henstead.

DC/19/2211/FUL Alterations and extension to existing bungalow along with replacement garaging, High Bungalow, Sotterley Road Hulver.

Following discussion, it was agreed to defer a decision and hold an additional meeting at a date to be confirmed.

30/19/2 Outcome of planning applications

There were no outcomes

30/19/3 Appeal

The clerk reported that the appeal on land at Hall Cottage has been dismissed.

31/19 Update on the Neighbourhood Plan

Cllr Horwood reported that the team had had a very informative meeting with members of ESC planning department about how best to take forward the NP for Henstead with Hulver Street. Cllr Horwood said that a meeting has been arranged with the team to discuss the way forward next week.

32/19 Parish Plan/Traffic issues

Cllr Horwood reported that he and Cllr Hadingham had met with Cllr Ladd and Denise Mortimer, Highways Engineer to discuss options to take forward matters that could be used to improve road safety in the Parish. A traffic survey will be carried out in August to provide information about the volume, speed and type of traffic passing through the Parish. Highways Department will provide other information for future discussions.

33/19 Vacancies on the Parish Council

The clerk reported that no expressions of interest had been received and the it is likely that the procedure for filling a casual vacancy would now be triggered.

34/19 Any other business

There was no other business

35/19 Date and time of next meeting.

The next meeting of the Council will be held on Wednesday 3rd July 2019 at Hulver and Henstead Village Hall 7.30pm

The meeting closed at 8.50pm