



HENSTEAD WITH HULVER STREET
PARISH COUNCIL



Minutes of the Ordinary Meeting of the Council

held at Hulver Village Hall
on Wednesday 12th April 2023
Commencing at 7.00pm

144/22 Present

Cllr B Horwood (Chairman), Cllr D Glanfield, Cllr Mrs J Facer, Cllr Mrs K Haggard-Pietrzak,
Cllr J C Armstrong, Cllr Mrs P Block, Cllr D Hadingham,
In attendance Angela Colbridge (Clerk), Members of the public x 3

145/22 Apologies for absence

SCC Cllr M Ladd

146/22 Welcome and introductions

The Chair welcomed the members of the public to the meeting.
The Chair acknowledged that this would be the last meeting before the elections and wished all
councillors well for the future.

147/22 Declaration of interest personal or prejudicial to this agenda

There were no declarations of interest.

148/22 Minutes of the Meeting of 1st March 2023

**Amend agreed for item 141/22. Following the amend it was Proposed Cllr Glandfield,
seconded Cllr Block that the minutes of 1st March 2023 be accepted as a true record. This
was agreed.** The Chairman signed the minutes.

149/22 Matters arising

There were no matters arising

150/22 Reports

150/22/1 Suffolk County Council There was no report

150/22/2 East Suffolk Council. There was no report

150/22/3 Suffolk Police There was no report

151/22 Chairman's Item

None

152/22 Correspondence

**152/22/1 Email from East Suffolk Council Customer Services - Fly-Tipping, Toad Row,
Benacre Dam, A12**

The Clerk updated council that ESC have sent a report through to East Suffolk Norse to
Investigate this matter.

Signed:- Chairman _____ Clerk _____ Date _____

152/22/2 Email from Suffolk Cloud Administration

The Clerk informed council that Suffolk Cloud have quoted for costs for the service of providing official email accounts for the clerk and all councillors. After a short discussion, it was agreed that this would be looked into following the elections in May.

152/22/3 Email from PKF Littlejohn - External auditors

The Clerk informed council that instructions, information and guidance have been received from the external auditors on completing the Annual Governance & Accountability Return.

152/22/4 Email from Environment Agency - Nuclear Regulation - Sizewell C

The Clerk updated council on three new environmental permits which have been issued to NNB Generation Company (Sizewell C) Limited. Information is available on the government website.

153/22 Finance

153/22/1 Approval of outstanding invoices.

Suffolk.Cloud Support and hosting of website from 1st April 2023 to 31st March 2024 - £110
SALC invoice for provision of 6 months payroll service for the period ending 31 March 2023 - £22.80

SALC invoice for membership 2023/2024 - £196.38

Clerks Wages (J. Armstrong) to end of April 2023 - £413.27

PAYE (J. Armstrong) - £103.40

Clerks Wages (A. Colbridge) February and March 2023 - £500

Proposed by Cllr Block, Seconded by Cllr Hadingham

153/22/2 Account Balances. Rolling Estimate

Current Account balance £13359.07

Savings Account balance £820.10

154/22 Planning

154/22/1 To consider any planning applications

DC/22/3700/FUL The Old School, Toad Row, Henstead, Beccles, Suffolk, NR34 7LG

This was discussed online by email and the Council's agreed response of No Objections to the revised drawings was submitted before the deadline of April 5th 2023.

154/22/2 To receive outcomes of planning applications from ESC

DC/22/2323/DRC | Discharge of Condition Nos. 5, 6,10,14 & 16 of DC/18/3443/FUL - (Conversion of redundant agricultural buildings into 3 dwellings) - Contaminated land details, archaeological details, annotated frame survey and schedule of repairs to be carried out to the historic structures and details of both hard and soft landscaping | Grange Farm Tinkers Lane Henstead Beccles Suffolk NR34 7LB **Awaiting Decision**

154/22/3 APPEALS

AP/22/0022/REFUSE Outline Application (All Matters Reserved) relating to the proposed erection of three dwellings on land between Kings Field and Laburnham Cottage, Hulver Street, Henstead, Beccles, Suffolk, NR34 7UE | Kings Field Hulver Street Henstead NR34 7UE **Appeal in Progress.**

154/22/4 Other planning matters

i) SCC/0124/22W - Construction and operation of anaerobic digestion plant and associated infrastructure, Land at Copland Way, Ellough, Beccles, NR34 7TL -

The Clerk updated councillors that this application is still pending a decision.

ii) ENF/22/0247/USE - Appeal AP/21/0074/REFUSE - Mariawood

The Clerk updated councillors that an email has been received from the enforcement officer at East Suffolk Council stating that a site visit has been conducted and contact made with the owners. A period of time has been given in which to either submit a planning application or remove the caravan and revert the land to the previous condition.

A discussion followed a query from a member of the public regarding possible reasons for objections. It was suggested that the resident takes up any queries with East Suffolk Council as they are dealing with the issue.

iii) ENF/22/0459/COND - DC/15/2049/COU - Touring Site, Sotterley End Farm, Sotterley Road, Henstead, Beccles, Suffolk, NR34 7NQ

The Clerk updated councillors that an email has been received from the enforcement officer at East Suffolk Council stating that a follow up site visit took place on 10th March 2023 and it has been seen that the lamp post style lights have been replaced with the low level LED antipollution bollard lighting, as required by the permission DC/15/2049/COU. Therefore the case will now be closed.

155/22 Parish Community Plan

155/22/1 Highways - It was asked whether there had been any progress with the possibility of the introduction of a weight restriction on the B1127 at Henstead crossroads and over the old bridge at Henstead Church. It was requested by council that the clerk contacts SCC Cllr Ladd to ask for an update.

155/22/2 Communication - Cllr Haggard-Pietrzak will liaise with The Clerk and Cllr Facer to handover the management and upkeep of the parish council website.

155/22/3 Church Surround/Amenities -

A discussion was held regarding the area of the Church Surround and making it an accessible parish amenity. Recently obtained quotes to make the area safer for amenity use, to minimise any risk to visitors and to encourage wildlife were put forward to the Council. It was agreed that the competitive quote from Ben Rouse of £693 would be taken up and that he would be instructed to carry out the works on the basis of making the area safe. **This was proposed by Cllr Horwood and Seconded by Cllr Hadingham.**

A member of the public offered to make a donation towards the cost of the work. The Chair thanked them for their offer.

The ongoing responsibility and maintenance of the Church Surround was also discussed following the previous receipt of a letter to the Parish Council, from the current Trustee for the land, asking that the Parish Council become fellow Trustees. It was agreed that the Clerk would contact the Parish Council insurers to confirm that the Council would be covered for this under the current public liability insurance.

The Chair thanked Cllr Facer for her efforts in clearing round the Church Surround.

156/22 Annual Parish Meeting 2023 - Update on arrangements

A discussion was held and it was suggested that the Annual Parish Meeting be held on Wednesday 7th June, taking place before the meeting of the Parish Council on the same evening.

157/22 Any other business

Parish Clerk retirement - A collection will be held amongst councillors to recognise Mr Armstrong's massive contribution to the Parish Council as Parish Clerk and to thank him for his service to the council.

158/22 Questions from the Public

No questions

159/22 Items for the agenda of the next meeting

None raised

160/22 Date and time of next meeting.

The next meeting will be the Annual Meeting of the Parish Council and will be held on Wednesday 10th May 2023 at 7pm.

The meeting closed at 20:43

Signed:- Chairman _____ Clerk _____ Date _____

