



HENSTEAD WITH HULVER STREET
PARISH COUNCIL



Minutes of the Ordinary Meeting of the Council

held at Hulver Village Hall
on Wednesday 6th March 2024
Commencing at 7.00pm

144/23 Present

HHPC Cllr J Armstrong (Chair), Cllr J Facer (Vice-Chair), Cllr J Doran, Cllr D Hadingham,
Cllr P Block

In attendance Angela Colbridge (Clerk), ESC Cllr Ashton

145/23 Apologies for absence

None

146/23 Welcome and introductions

The Chair welcomed everyone to the meeting

147/23 Declaration of interest personal or prejudicial to this agenda

Cllr Hadingham declared a possible interest in item 16

148/23 Minutes of the Meeting of 7th February 2024

It was Proposed by Cllr Block, seconded by Cllr Doran that the minutes of 7th February 2024 be accepted as a true record. This was agreed. The minutes were signed by the Chair.

149/23 Matters arising

Concerns were raised that there may be occurrences of use of caravans for residential purposes without the required planning permission. The Clerk will inform the relevant authorities of the concerns.

150/23 Reports

150/23/1 Suffolk County Council - No report

150/23/2 East Suffolk Council. Report from ESC Cllr Ashton:

ESC's budget was passed.

Cllr Ashton attended a meeting with representatives from Suffolk County Council, Natural England, the Environment Agency and local town and parish councils regarding flooding issues at Potter's Bridge on the B1127. The land owner has applied for, and been granted, a licence from the EA to carry out works to keep the outfall clear. The road is currently clear. Natural England are involved from a conservation perspective as the water is needed to be at a certain level for nesting birds.

Cllr Ashton confirmed that the Enabling Communities Budget request form for funding to purchase an additional SID for the villages has been submitted.

150/23/3 Police. The Clerk informed council that there were 3 x reported crimes for Henstead with Hulver Street on the Police.UK website for the month of January 2024, all on or near Toad Row under the category of Criminal damage and arson.

151/23 Chair's Item - None

Signed Chair _____ Clerk _____ Date _____

152/23 Correspondence

152/23/1 Active Suffolk - Fit Villages

Information has been received from Active Suffolk on their Fit Villages project. The Clerk will forward information to Cllr Block to gauge an idea of interest in the project from the Village Hall Committee.

152/23/2 Sizewell C - Planning Forum

The Sizewell C Forum will take place on 9th April 2024. It was not thought that the Parish Council would need to send a representative to attend this forum. ESC Cllr Ashton will forward any relevant information to the PC.

152/23/3 SALC - Minimum wage increase

The minimum wage will increase from 1st April 2024. For all those over the age of 21, the increase will be from £10.42 to £11.44.

152/23/4 East Suffolk Council - Street Trading Policy

Information on this consultation, which is open until 17th March 2024, was read out to councillors. No action required.

152/23/5 Suffolk County Council Transport Strategy Team - Public consultation on local plan

The Clerk informed council that a public consultation page and survey was launched on 12th February 2024 and will be active for 8 weeks. Information will be published on the Parish Council website and in the village noticeboards.

152/23/6 Potters Bridge B1127

The Clerk read out a response from Therese Coffey MP thanking the Parish Council for making her aware of our concerns. She will continue to work with the local authorities on this.

152/23/7 East Suffolk Council - Fly-tipping Latymere Dam

The Clerk informed council that East Suffolk Council are pursuing all avenues to try and resolve the ongoing issues of fly-tipping at this location.

153/23 Finance

153/23/1 Approval of outstanding invoices

Clerks expenses Stationary £6.30

Proposed by Cllr Armstrong, Seconded by Cllr Facer

153/23/2 Account Balances. The Clerk noted a rolling estimate of:

Current Account £14,540.22

Savings Account £827.91

153/23/3 Other Matters

i) Printing Expenses

A discussion was held on purchasing printer ink through HP connect and sharing the costs with Heveningham Parish Council, Ubbeston Parish Council and Mutford Parish Council. Heveningham PC would pay for the ink throughout the year at approximately £12 per month. The total yearly cost would then be divided 4 ways and HHPC would be invoiced, by Heveningham PC, for a quarter of the cost. This was agreed, **Proposed by Cllr Doran, seconded by Cllr Armstrong.**

ii) SALC subscription increase

The Clerk noted that the subscription cost would increase by 3% for the financial year 2024/25.

154/23 Planning

154/23/1 To consider any planning applications

None

154/23/2 To receive outcomes of Planning Applications from ESC

i) **DC/23/1983/FUL** Full planning permission for 1 No. Dwelling, to include access, parking and amenity land. Land south of Toad Row, Henstead, Beccles, Suffolk, NR34 7LG.

Awaiting a decision

ii) **DC/22/2323/DRC** | Discharge of Condition Nos. 5, 6,10,14 & 16 of DC/18/3443/FUL - (Conversion of redundant agricultural buildings into 3 dwellings) - Contaminated land details, archaeological details, annotated frame survey and schedule of repairs to be carried out to the historic structures and details of both hard and soft landscaping | Grange Farm Tinkers Lane Henstead Beccles Suffolk NR34 7LB **Awaiting Decision**. The Clerk will contact ESC to ask for an update on this.

154/23/3 APPEALS

AP/23/0058/ENF - Part Land East Of Mariawood, Hulver Street, Henstead, Suffolk NR34 7UE. Enforcement case reference ENF/22/0247/USE - **Appeal in progress**

154/23/4 Other planning matters

SCC/0124/22W - Proposed AD Plant, Land at Copeland Way, Ellough, Suffolk, NR34 7TL. No update.

Cllr Ashton noted that domestic food waste collections are due to commence from April 2026.

155/23 Parish Community Plan

155/23/1 Highways

- i) The Clerk informed council that, following the reporting of a missing road narrows sign at the Henstead village sign area, Suffolk County Council have confirmed that they have ordered work to be carried out within approximately 14 calendar weeks from 13th February 2024.
- ii) The Clerk has researched when the last traffic survey was carried out on Toad Row. Data has been found from the period of 29th November to 5th December 2014. A discussion was held on the benefits of arranging a survey for a two week period in the spring/early summer. The Clerk will look into possible dates when Suffolk County Council would be able to carry out the survey.

155/23/2 Church Surround - A short discussion was held on the Parish Council possibly taking responsibility of this area of land. It was agreed that this would be discussed further at the April meeting with a view to making a decision on how to take this forward.

155/23/3 Communication including website - Cllr Facer noted that the News box on the home page of the website needs updating and the link needs checking. It was suggested that some updated photos might be added to the gallery and that the Daffodil event at the church could be added to events. The Clerk will action these suggestions.

155/23/4 Amenities - It was suggested that a copy of the Walking Map Leaflets that are available for the villages are uploaded to the website. The Clerk will look into this. Cllr Facer noted that one of the footpath signs in the village is broken. The Clerk will contact Suffolk County Council to ask them to fix the sign back into place.

155/23/5 Social Activities - DDay 80

The parish beacon has not yet been checked. There is an option to purchase a flag to display to commemorate the anniversary. This will be researched and added to the next agenda.

156/23 Additional Speed Indicator Device

The Clerk confirmed that SCC Cllr Ladd and ESC Cllr Ashton have confirmed their kind offers to split the cost of the purchase of a new SID 3 ways with the Parish Council. Cllr Ladd has agreed to fund £1500 of the cost from his Locality Budget. Cllr Ashton has agreed to fund £1500 from the Enabling Communities Fund. It was agreed that the PC would pay the remainder of the cost. **Proposed by Cllr Armstrong, seconded by Cllr Block.**

157/23 Clerks Annual Review

The Clerk noted that the annual appraisal of the clerks role is now due. It was suggested that this take place before an upcoming meeting of the Parish Council.

158/23 Parochial Church Council - Church Wall

It was noted for information that the PCC have applied for, and received, permission to remove the church wall. Costs to rebuild/replace would be exorbitant so permission to replace with hedging has been granted. There may be a requirement to close the road when the works are carried out.

159/23 Financial Risk Management Policy

The current policy was found to be adequate for the Parish Council's requirements and it was agreed that this would be adopted for the next year. **Proposed by Cllr Armstrong, seconded by Cllr Doran.**

160/23 Grass cutting at the cemetery, churchyard and church surround

The Clerk noted that a letter has now been sent to the Hadingham's regarding the grass cutting, this included some historic information and details of new legislation which came into effect on 26th December 2023.

The Clerk was able to read out relevant detail provided from the Fabric report of the PCC meeting of St. Mary's Church, Henstead with Hulver Street, minutes, held on 18th September 2014. This included a discussion on a possible meeting with the PC to discuss grass cutting in the graveyard. Also included was a note that the grass cutting is the legal responsibility of the Church wardens and the PCC. The PC is awaiting any further information from the possible meeting between the PCC and the HHPC held in the autumn of 2014.

Following a discussion with Cllr Hadingham, it was suggested that he should invoice the PCC for the graveyard and cemetery grass cutting and then the PCC could approach the PC for a contribution.

161/23 Any other business

- i) It was reported to council that a tree has been felled in the Toad Row area. The Clerk will contact Suffolk Highways to make enquiries as to why it has been removed.
- ii) A lack of Internet/fibre in certain areas of the village was noted. This has previously been raised as an issue with local MPs. The Clerk will make further contact with the local MPs.

Questions from the Public

None present

162/23 Items for the agenda of the next meeting

None

163/23 Date and time of next meeting.

The next meeting of the Council will take place on Wednesday 3rd April 2024 at 7pm.

The meeting closed at 21.02pm