



# HENSTEAD WITH HULVER STREET PARISH COUNCIL



## Minutes of the Ordinary Meeting of the Council

held at Hulver Village Hall  
on Wednesday 7th February 2024  
Commencing at 7.00pm

### 127/23 Present

HHPC Cllr J Armstrong (Chair), Cllr J Facer (Vice-Chair), Cllr J Doran, Cllr D Hadingham, Cllr P Block

**In attendance** Angela Colbridge (Clerk), ESC Cllr Ashton, SCC Cllr Ladd, Members of the public x 1

### 128/23 Apologies for absence

None

### 129/23 Welcome and introductions

The Chair welcomed everyone to the meeting

### 130/23 Declaration of interest personal or prejudicial to this agenda

Cllr Hadingham declared an interest in item 13 on the agenda. It was agreed that this item would be moved to the end of the meeting and that Cllr Hadingham would leave the meeting before the item was discussed.

### 131/23 Minutes of the Meeting of 6th December 2023

**It was Proposed by Cllr Hadingham, seconded by Cllr Doran that the minutes of 6th December 2023 be accepted as a true record. This was agreed.** The minutes were signed by the Chair.

A short discussion was held on how the draft minutes would be approved going forward. It was agreed that the draft minutes would continue to only be published once approved by all HHPC councillors in attendance at the meeting at which they were taken.

### 132/23 Matters arising

None

### 133/23 Reports

#### 133/23/1 Suffolk County Council. Report from SCC Cllr Ladd

The County Council is currently facing a difficult financial situation. An extra £74 million is being put towards protecting the most vulnerable in the community including adult social care and children and young peoples services.

Full council are due to discuss Council Tax proposals later this month.

Gritting - Last year nearly 13,000 tonnes of salt was spread over 178,000 miles. There is salt stock of around 17,000 tonnes so the council is well prepared for any cold spell.

A damning Ofsted report was received following the recent inspection of special educational needs and disabilities services in Suffolk.

SCC and the Environment Agency have issued a statement that they are working together on the ongoing flooding issues around the Potter's Bridge area of the B1127. There is due to be a bridge inspection this year and the EA are committed to clearing the outlet which should help prevent flooding.

Signed Chair \_\_\_\_\_ Clerk \_\_\_\_\_ Date \_\_\_\_\_

**133/23/2 East Suffolk Council. Report from ESC Cllr Ashton:**

ESC's budget approval process is going through. It is likely to draw slightly on reserves.  
Tidal Defence - The District Council has had to halt work on this project due to a funding gap.

**133/23/3 Police.** The Clerk informed council that there were no reported crimes for Henstead with Hulver Street on the Police.UK website for the months of November and December 2023

**134/23 Chair's Item**

The Chair thanked Cllr Facer and the Clerk for their work on planning applications over the Christmas and New Year period

**135/23 Correspondence**

**135/23/1 NALC - Power to fund works to property relating to affairs of the Church**

The Clerk informed council that, following the insertion of a new section 19A into the Local Government Act 1894, as of 26 December 2023, the Parish Council can use its discretionary powers to fund church repairs or improvements if the direct benefit of expenditure accruing to the council's area or residents is commensurate with the expenditure incurred.

**135/23/2 East Suffolk Council - Fly Tipping**

Following the reporting of a large amount of fly-tipping in the lay-by at the junction of the A12 and Toad Row, ESC have responded to say that a report has been submitted to their Environmental Protection team asking them to investigate and to make arrangements to clear the fly-tipped rubbish.

A short discussion was held on the fact that this is an ongoing problem and that something proactive may be needed to stop the frequent fly-tipping occurring at this site. ESC Cllr Ashton has offered to look into this matter.

**135/23/3 Suffolk County Council Passenger Transport - Bus Service Improvement Plan**

The Clerk informed council that Henstead with Hulver Street has not been successful in receiving funding for a bus route through the villages at this round of funding from the Department of Transport. The total funding 'ask' of all the schemes combined came to more than double the amount of the grant from the DfT over the next two years. An application for funding may be considered in the future if it can be demonstrated that the parish council could fund the service after any grant allocation is used up and if it is shown that all current options, including community transport, have been explored.

**135/23/4 BACT - Community transport information**

The Clerk relayed information received from BACT on transport opportunities for residents. This information will be put forward for the community email link and posted on the website.

**135/23/5 Potter's Bridge - Petition**

The Clerk informed council that a petition has been started asking Therese Coffey MP to intervene and compel both the Environment Agency and Suffolk County Council to work together to establish a regular maintenance scheme around the Potter's Bridge area of the B1127, so keeping it open. It was agreed that HHPC would sign the petition and write to Therese Coffey MP regarding this matter. **Proposed by Cllr Block, Seconded by Cllr Doran.**

**135/23/6 Sizewell C - Planning Forum**

Henstead with Hulver Street Parish Council have been invited to nominate one elected councillor or clerk to attend the Sizewell C Forum in Ipswich on 9th April 2024. This will be discussed further at the parish council meeting in March.

**136/23 Finance**

**136/23/1 Approval of outstanding invoices**

Clerks wages December 2023/January 2024 - £500

**Proposed by Cllr Facer, Seconded by Cllr Hadingham**

Signed Chair \_\_\_\_\_ Clerk \_\_\_\_\_ Date \_\_\_\_\_

**136/23/2 Account Balances.** The Clerk noted a rolling estimate of:

Current Account £15,040.20

Savings Account £827.91

**136/23/3 Banking Mandate**

The Clerk informed council that the paperwork to amend signatories and contact details on the account is in the process of being completed and signed by the relevant persons.

**137/23 Planning**

**137/23/1 To consider any planning applications**

**DC/23/1983/FUL** Full planning permission for 1 No. Dwelling, to include access, parking and amenity land. Land south of Toad Row, Henstead, Beccles, Suffolk, NR34 7LG.

The Clerk noted that comments were agreed online and submitted by the consultation end date of 29th January 2024.

**137/23/2 To receive outcomes of Planning Applications from ESC**

**i) DC/23/4304/FUL** Build a detached hobby room, Grange Farm Bungalow, The Street, Henstead, Beccles, Suffolk, NR34 7JY - **Application Permitted**

**ii) DC/22/2323/DRC** | Discharge of Condition Nos. 5, 6,10,14 & 16 of DC/18/3443/FUL - (Conversion of redundant agricultural buildings into 3 dwellings) - Contaminated land details, archaeological details, annotated frame survey and schedule of repairs to be carried out to the historic structures and details of both hard and soft landscaping | Grange Farm Tinkers Lane Henstead Beccles Suffolk NR34 7LB **Awaiting Decision**

**137/23/3 APPEALS**

**AP/23/0058/ENF** - Part Land East Of Mariawood, Hulver Street, Henstead, Suffolk NR34 7UE. Enforcement case reference ENF/22/0247/USE - Comments to be received by 15th February 2024.

After a discussion it was agreed that, as there was no planning application to consider on this matter, HHPC would support ESC for the reasons listed in their enforcement notice, and therefore put forward an objection to this appeal by Mr Shaun Read. **Proposed by Cllr Doran, Seconded by Cllr Facer.**

**137/23/4 Other planning matters**

**i) SCC/0124/22W - Proposed AD Plant, Land at Copeland Way, Ellough, Suffolk, NR34 7TL.**

**Re-consultation notification of planning application, deadline for comments 5th January 2024**

The Clerk noted that this matter will go to a Planning Committee Meeting, the date of which is currently unknown. HHPC will look to send a representative to this Committee.

**ii) V.C. Cooke - Application for environmental permit -**

The Clerk informed council that an environmental permit to operate a small waste incineration plant was issued by ESC on 20/12/23 with conditions on the permit.

**138/23 Parish Community Plan**

**138/23/1 Highways**

**i)** The Clerk informed council that, following the reporting of missing road markings at the Sotterley Road junction with the B1127, Suffolk County Council have confirmed that they have ordered work to be carried out within approximately 14 calendar weeks from 31st January 2024.

Signed Chair \_\_\_\_\_ Clerk \_\_\_\_\_ Date \_\_\_\_\_

- ii) The Clerk informed council that, following the reporting of a missing directional sign at the Henstead Church crossroads on the B1127, Suffolk County Council have confirmed they have visited the location of the report and are unable to take further action at this time as the issue does not meet their intervention criteria.
- iii) Traffic survey on Toad Row - It was agreed that the traffic survey would be arranged on similar dates to the previous survey at this location so that like for like changes can be monitored. The Clerk and SCC Cllr Ladd will liaise on when the previous traffic survey was carried out. SCC Cllr Ladd has kindly offered to fund the cost of the traffic survey.
- iv) Cllr Hadingham informed council that the stretch of road from Sotterley Road at the junction of the B1127 to the old Sotterley Falcon public house is due to be tarred and chipped.

**138/23/2 Church Surround** - Nothing to update

**138/23/3 Communication including website** - Nothing to update

**138/23/4 Amenities** - Nothing to update

**138/23/5 Social Activities - DDay 80**

Discussions were held on lighting the parish beacon. Councillors will look into the condition of the beacon and whether this is a possibility. This will be added to the next agenda.

#### **139/23 Additional Speed Indicator Device**

The Clerk provided information on possible SID's. It was agreed that councillors would look at the possibilities online and an agreement would be made on which style of SID to purchase. A discussion was held on funding of the new SID. SCC Cllr Ladd and ESC Cllr Ashton kindly offered to consider splitting the cost with the Parish Council.

#### **140/23 Any other business**

- i) A discussion was held on the placing of temporary signs on the Henstead village sign and it was noted that the Parish Council would need to give permission before any information signs could be attached to the village sign.
- ii) The Clerk noted that she had taken on two additional parish council clerk and responsible finance officer roles.

#### **Questions from the Public**

It was brought to the attention of the parish council that there has been incidents of loose stones causing chips to windscreens near to the vicinity of the school car park. It was advised that, as this could be a road safety issue, it should be reported via the Suffolk Highways online reporting tool.

Debris on the road at the church cross roads was also brought to the attention of the council, it was advised that this should also be reported via the highways reporting tool.

#### **141/23 Items for the agenda of the next meeting**

PCC - Church wall

#### **142/23 Date and time of next meeting.**

The next meeting of the Council will take place on Wednesday 6th March 2024 at 7pm.

#### **Cllr Hadingham left the meeting**

Signed Chair \_\_\_\_\_ Clerk \_\_\_\_\_ Date \_\_\_\_\_

### **143/23 Grass cutting at the cemetery, churchyard and church surround**

A discussion took place on grass cutting of the following areas: the cemetery, the churchyard of St. Mary's Church, Henstead, and the area known as The Church Surround. The Clerk and Cllr Facer have been looking through historic minutes to find information on any agreements made by the Parish Council to fund the maintenance of these areas.

It was agreed that the Parish Council would contact the Parochial Church Council to ask for information they may have on any arrangements made.

It was also agreed that the Clerk would contact the Hadingham's, who have been responsible for organising the cutting of the grass in the areas being discussed, to confirm the details of the most recent invoice. Also to note that, following the introduction of new legislation from 26th December 2023 (Reference - new section 19A in the Local Government Act 1894), the Parish Council would be able to consider future requests for the funding of grass cutting.

**The meeting closed at 22:05 pm**

Signed Chair\_\_\_\_\_ Clerk \_\_\_\_\_ Date \_\_\_\_\_