



HENSTEAD WITH HULVER STREET
PARISH COUNCIL



Minutes of the ordinary Meeting of the Council

held at Hulver Village Hall on Tuesday 4th June 2024
commencing at 7pm

20/24 Present

Cllr J Armstrong (Chair), Cllr J Facer, Cllr J Doran, Cllr P Block
In attendance Angela Colbridge (Clerk), SCC Cllr M Ladd

The Chair welcomed everyone to the meeting

21/24 Apologies for absence

HHPC Cllr D Hadingham, ESC Cllr P Ashton

22/24 Declaration of interest personal or prejudicial to this agenda

Cllr Armstrong declared a possible interest in Agenda Item 10a and will not contribute to the Parish Council's response to this planning application

23/24 Minutes of the Meeting of 8th May 2024

It was Proposed by Cllr Doran, seconded by Cllr Armstrong that the minutes of 8th May 2024 be accepted as a true record. This was agreed. The minutes were signed by the Chair.

24/24 Matters arising

None

25/24 Reports

25/24/1 Suffolk County Council. SCC Cllr Ladd reported that the AGM had recently been held, there is a new Chair and cabinet changes have been made. The motion on the agenda to support local councillors in the face of abuse was passed unanimously with cross party support. The Council has resolved to take a zero tolerance approach and is committed to the Debate not Hate campaign.

There has been a good response to the Suffolk Devolution Deal consultation which closed on 26th May. This has now been temporarily paused due to being in the pre-election period. A scrutiny meeting regarding Highways and the state of Suffolk roads had been planned for 4th July, this will now be rearranged.

25/24/2 East Suffolk Council. No report

25/24/3 Police. Nothing to report from the [police.uk](https://www.police.uk) website for the month of March 2024

26/24 Chair's Item - None

27/24 Correspondence - None

28/24 Finance

28/24/1 Approval of outstanding invoices

Clerks Salary April/May 2024 £500

Clerks expenses Stamps £6.80

Internal Audit donation £55

Proposed by Cllr Doran, Seconded by Cllr Facer

Signed Chair _____ Clerk _____ Date _____

28/24/2 Account Balances. The Clerk noted the following balances as of 1st May 2024:

Current Account £20,459.59

Savings Account £831.01

The total rolling balance as of 4th June 2024 is £21,033.20

28/24/3 To receive and approve the draft accounts 31st March 2024

The Clerk explained the Accounts from 1st April 2023 to 31st March 2024 including Income, Expenditure, Bank Reconciliation and Statement of Variances. The accounts were approved, proposed by Cllr Block, Seconded by Cllr Armstrong

28/24/4 To agree to complete the Certificate of Exemption

On a proposition from Cllr Doran, seconded by Cllr Block, it was agreed that the request for exemption from external audit be sent.

28/24/5 To receive the Internal Audit The Clerk reported that the Internal Audit had been completed and signed with no recommendations.

28/24/6 To agree the Annual Governance Statement 2023/24 The Annual Governance Statement was agreed, proposed by Cllr Facer, seconded by Cllr Armstrong.

28/24/7 To agree the Accounting Statements 2023/24 The Accounting Statements were agreed, proposed by Cllr Doran, seconded by Cllr Block.

28/24/8 To approve the dates of Notice of Public Rights It was suggested that the dates be set as Monday 10th June to Friday 19th July 2024. This was agreed, proposed by Cllr Facer, seconded by Cllr Armstrong.

28/24/9 The Clerk noted the receipt of a grant from Suffolk County Council of £1500 as part funding towards the purchase of a new Speed Indicator Device. Thanks were offered to SCC Cllr Ladd for his support in this community safety project.

29/24 Planning

29/24/1 To consider any planning applications

i) **DC/24/1779/CLE** Certificate of Lawful Existing Use in respect of the occupation of Pheasant Cottage, Sotterley Road, Hulver, Beccles, NR34 7UJ for a continuous period in excess of 10 years and in breach of the Agricultural Occupancy Condition applied as condition (2) of Planning Permission (Ref: DC/08/1151/FUL).

Site address: Pheasant Cottage, Sotterley Road, Henstead, Beccles, Suffolk, NR34 7UJ.

Consultation letter expiry date: 10th June 2024

Following a lengthy discussion it was agreed that the Parish Council would object to this planning application.

ii) **DC/24/1752/FUL** Convert existing storage building to office and shower room, and extend 6m to the rear to provide garden room. Re-roof existing building with flush eaves to reduce overhand to neighbouring property.

Site address: Holly Cottage, Hulver Street, Hulver, Beccles, Suffolk, NR34 7UE.

Consultation letter expiry date: 25th June 2024

Following a discussion it was agreed that the Parish Council had no objections to this planning application.

29/24/2 To receive outcomes of Planning Applications from ESC

i) **DC/23/1983/FUL** Full planning permission for 1 No. Dwelling, to include access, parking and amenity land. Land south of Toad Row, Henstead, Beccles, Suffolk, NR34 7LG.

Awaiting a decision

ii) **DC/24/1381/FUL** A 6 meter x 4 meter pent roofed timber shed with attached 6 meter by 3.5 meter carport, located in the South East corner of the property's boundary. The Old Chapel, Chapel Lane, Hulver, Henstead, Beccles, Suffolk. **Awaiting a decision**

29/24/3 APPEALS

AP/23/0058/ENF - Part Land East Of Mariawood, Hulver Street, Henstead, Suffolk NR34 7UE. Enforcement case reference ENF/22/0247/USE - **Appeal in progress**

Signed Chair _____ Clerk _____ Date _____

30/24 Parish Community Plan

30/24/1 Highways - No update

30/24/2 Church Surround - Representatives from the Parish Council will be attending a meeting in Kessingland on 5th June 2024 with a view to gaining some guidance on how to manage this area going forward.

30/24/3 Communication including website - No update

30/24/4 Amenities - No update

30/24/5 Social Activities - DDay 80 Flags will be raised on 6th June

31/24 Parish Community Plan/Village Emergency Plan

The Clerk has obtained some information on expenses from the creating of the current Parish Community Plan. This will be added to the agenda for the next meeting following training on the topic which the Clerk and Cllr Facer are attending this month.

32/24 To review and adopt the Financial Regulations

On a proposition from Cllr Block, seconded by Cllr Doran, it was agreed to adopt the revised Financial Regulations which are based on the new NALC Model Financial Regulations.

33/24 To agree the Asset Register dated 31st March 2024 The Asset Register was agreed by the Council, proposed by Cllr Armstrong, seconded by Cllr Block, and signed by the Chair.

34/24 Any other business

None

Questions from the Public

None present

35/24 Items for the agenda of the next meeting

Moving to a gov.uk domain and potential costings

36/24 To consider excluding the public and press for the next item as their presence would be prejudicial to the confidential nature of the matter to be discussed (Public Bodies [Admission to Meetings Act] 1960). None present

37/24 To review the Clerks salary and performance The Council are satisfied with the clerk's work and agree an increase in salary to SCP 19. **Proposed by Cllr Armstrong, seconded by Cllr Block.**

38/24 Date and time of next meeting.

It was proposed that the next meeting of the Parish Council take place on Wednesday 3rd July, to be confirmed once availability of councillors is known.

The meeting closed at 9:05 pm