



HENSTEAD WITH HULVER STREET
PARISH COUNCIL



Minutes of the ordinary Meeting of the Council
held at Hulver Village Hall on Wednesday 3rd July 2024
commencing at 7pm

39/24 Present

Cllr J Facer (Acting Chair), Cllr J Doran, Cllr P Block
In attendance Angela Colbridge (Clerk)

The Chair welcomed everyone to the meeting

40/24 Apologies for absence. HHPC Cllr J Armstrong, ESC Cllr P Ashton

41/24 Declaration of interest personal or prejudicial to this agenda. None

42/24 Minutes of the Meeting of 4th June 2024

It was Proposed by Cllr Facer, seconded by Cllr Block that the minutes of 4th June 2024 be accepted as a true record. This was agreed. The minutes were signed by the Chair.

43/24 Matters arising. None

44/24 Reports

44/24/1 Suffolk County Council. No report

44/24/2 East Suffolk Council. No report

44/24/3 Police. Nothing to report from the [police.uk](https://www.police.uk) website for the month of April 2024

45/24 Chair's Item. None

46/24 Correspondence. None

47/24 Finance

47/24/1 Approval of outstanding invoices

C.C Hadingham & Partners Mowing of Henstead Church Surround Nov 2022 & 2023 £168

SALC Planning Webinar Sessions 1-4 £168

Proposed by Cllr Block, Seconded by Cllr Doran

47/24/2 Account Balances. The Clerk noted the following balances as of 31st May 2024:

Current Account £20,401.99

Savings Account £831.01

The total estimated rolling balance as of 3rd July 2024 is £19,640.39

47/24/3 To review and approve the bank reconciliation for 31st May 2024. Approved

48/24 Planning

48/24/1 To consider any planning applications

i) **DC/24/2106/ROC** Removal of condition No 2 of DC/08/1151/FUL - Construction of 1 no. house, double garage and cartshed - Agricultural dwellings. Pheasant Cottage, Sotterley Road, Henstead, Beccles, Suffolk, NR34 7UJ. **Consultation letter expiry date: 5th July 2024.** Following a lengthy discussion it was agreed that the Parish Council would object to this planning consultation. Proposed by Cllr Doran, seconded by Cllr Block.

Signed Chair _____ Clerk _____ Date _____

48/24/2 To receive outcomes of Planning Applications from ESC

i) **DC/23/1983/FUL** Full planning permission for 1 No. Dwelling, to include access, parking and amenity land. Land south of Toad Row, Henstead, Beccles, Suffolk, NR34 7LG.

Awaiting a decision

ii) **DC/24/1381/FUL** A 6 meter x 4 meter pent roofed timber shed with attached 6 meter by 3.5 meter carport, located in the South East corner of the property's boundary. The Old Chapel, Chapel Lane, Hulver, Henstead, Beccles, Suffolk. **Application Permitted with a condition that the precise details of any external colour to be used shall be submitted to and approved by the Local Planning Authority.** Full details can be found on the ESC planning portal.

iii) **DC/24/1779/CLE** Certificate of Lawful Existing Use in respect of the occupation of Pheasant Cottage, Sotterley Road, Hulver, Beccles, NR34 7UJ for a continuous period in excess of 10 years and in breach of the Agricultural Occupancy Condition applied as condition (2) of Planning Permission (Ref: DC/08/1151/FUL).

Site address: Pheasant Cottage, Sotterley Road, Henstead, Beccles, Suffolk, NR34 7UJ.

Awaiting Decision. An additional document has been made available by the LPA since the consultation expiry date. The Parish Council considered this Planning Statement and, after a lengthy discussion, agreed that they uphold their decision to object to this application.

48/24/3 APPEALS

AP/23/0058/ENF - Part Land East Of Mariawood, Hulver Street, Henstead, Suffolk NR34 7UE. Enforcement case reference ENF/22/0247/USE - **Appeal in progress**

49/24 Parish Community Plan

49/24/1 Highways - It was noted that the Henstead Church Crossroads sign should have a 7.5ton weight limit for the direction of Lowestoft/Kessingland A12. The Clerk will report this on the Suffolk Highways online reporting tool.

49/24/2 Church Surround - To be discussed at the September meeting

49/24/3 Communication including website - No update

49/24/4 Amenities - No update

49/24/5 Social Activities - No update

50/24 Parish Community Plan/Village Emergency Plan

The Clerk noted that there are some upcoming sessions planned on Village Emergency Plans, there is also some useful information online to help towards putting a plan together. Ideas to be brought to the September meeting of the Parish Council

51/24 Speed Indicator Device

With full funding now in place it was agreed that the new SID could be ordered. Proposed by Cllr Block, seconded by Cllr Facer. Details of possible locations to site the SID will be forwarded to the relevant authorities for approval

52/24 Clerks Salary Increase - Confirmation of start date

It was agreed that the Clerks salary increase, as agreed at the meeting of 4th June 2024, would be back dated to 1st June 2024. Proposed by Cllr Block, seconded by Cllr Doran

53/24 gov.uk domain- Update from Clerk

The Clerk provided information on moving the Parish Council to a **gov.uk** domain. It was agreed that more clarity on the cost of doing this was needed. The Clerk will look into this.

Signed Chair _____ Clerk _____ Date _____

54/24 Any other business

- i) It was asked if the Parish Council could provide a budget for maintenance of the Village Signs and surrounding areas. This will be considered when the budget is proposed for 2025/2026.
- ii) It was suggested that the Parish Council nominates Wish List Bikers for the SALC Suffolk Community Awards. It was agreed that the Clerk would do this, proposed by Cllr Doran, seconded by Cllr Block.
- iii) It was noted that most of the fly-tipping at Latymere Dam has now been cleared.
- iv) The Clerk provided information on registering with the Information Commissioners Office for Data Protection. The Clerk will look into this further to find out if the Parish Council is required to register.

Questions from the Public

None present

55/24 Items for the agenda of the next meeting

None

56/24 Date and time of next meeting.

The next meeting of the Parish Council will take place on Wednesday 4th September at 7pm

The meeting closed at 10.00 pm