



HENSTEAD WITH HULVER STREET
PARISH COUNCIL



Minutes of the ordinary Meeting of the Council
held at Hulver Village Hall on Wednesday 4th September 2024
commencing at 7pm

57/24 Present

Cllr J Armstrong (Chair), Cllr J Doran, Cllr J Facer

In attendance Angela Colbridge (Clerk), SCC Cllr Ladd, ESC Cllr Ashton

The Chair welcomed everyone to the meeting

58/24 Apologies for absence. HHPC Cllr P Block

59/24 Declaration of interest personal or prejudicial to this agenda. None

60/24 To Consider requests for dispensations. None

61/24 Minutes of the Meeting of 3rd July 2024

It was Proposed by Cllr Doran, seconded by Cllr Facer that the minutes of 3rd July 2024 be accepted as a true record. This was agreed. The minutes were signed by the Chair.

62/24 Matters arising. None

63/24 Reports

63/24/1 Suffolk County Council. SCC Cllr Ladd reported the following information to the council: The damaged bollards at the Henstead Crossroads have now been replaced; Each County Councillor has been awarded £3000 towards replacing any signs in the division, Cllr Ladd has used his to spend on the sign at the Henstead Crossroads on the B1127; A recent fire at the Great Blakenham scrapyards is likely to have been caused by discarded batteries, Cllr Ladd advised not to discard batteries in the recycling bin; SCC has formerly objected to National Grid's Sea Link and LionLink projects; a trial of electric community vehicles will be run next summer which Suffolk residents can gain access to; a rogue Suffolk builder, who conned thousands of pounds from customers, has been sentenced; Solar Together Suffolk is launching in Suffolk, more information can be found on the SCC website; a recent Ofsted report into SCC's children's services has been published. The report rated the service as 'requires improvement to be good'; Lowestoft's Gull Wing Bridge will open on Saturday 7th September with a community event in the morning before opening to traffic from midday; SCC has published detailed flood reports for the worst hit communities during Storm Babet.

63/24/2 East Suffolk Council. ESC Cllr Ashton reported the following information to the council: The Tour of Britain is taking place this Sunday 8th September and will pass through several local towns and villages on its route; Homelessness in the area is increasing and the District Council is seeking new accommodation for purchase; ESC has recently considered the transformation of its recycling services to meet new nationwide 'Simpler Recycling' requirements by 2026, Cllr Ashton is happy to receive any queries or feedback.

63/24/3 Police. Nothing to report from the [police.uk](https://www.police.uk) website for the months of May and June 2024.

Signed Chair _____ Clerk _____ Date _____

64/24 Chair's Item. The Chair handed over a letter of resignation, received from Cllr Hadingham on 10th June, which was read out by the Clerk. This gave thanks to the Parish Council and to SCC Cllr Ladd. The Parish Council expressed their gratitude and thanks to Mr Hadingham for the time and contributions he has volunteered to the Council over the years he has served as councillor.

65/24 Correspondence.

a) Citizens Advice East Suffolk - Request for donations. The Clerk read out an email from Citizens Advice who are looking for contributions to help maintain their presence in East Suffolk and enable their continued support to the residents and communities within the area. Council agreed that the Clerk should seek data from them as to how many people from the parish are being helped by this service.

b) PKF Littlejohn - The Clerk noted confirmation from the external auditors of receipt of documents for the notification of exempt status 2024.

c) North Cove & Barnby Churches - The Clerk noted the receipt of a Thank You letter from the churches for the donation made in respect of the Internal Audit.

d) Resident - Speed limit on Toad Row. A resident has asked for an update on the possibility of the introduction of a 20mph speed limit on Toad Row following a suggestion that central government has now given powers to local councils to implement 20mph speed limits as they see fit. SCC Cllr Ladd was able to confirm that the councils criteria has not changed and this criteria can be viewed on the SCC website. It was noted that the Parish Council are considering looking into the possibility of Toad Row becoming a 'Quiet Lane' when the next round of funding is made available for this.

e) East Suffolk Council Enforcement - Possible breach of Control: Stationing of a mobile home. The Clerk informed council that with regards to the following two case numbers, recently reported to planning enforcement querying if planning permission is required for these caravans, it does not appear that there have been any recent changes to suspect a current breach of control: ENF/24/0205/USE and ENF/24/0206/USE.

f) East Suffolk Council - Casual Vacancy/Co-option. The Clerk noted that, further to the notice dated 1st August of a vacancy due to the resignation of Councillor Hadingham, no notice claiming an election has been received. Therefore the casual vacancy can be filled by co-option by the Parish Council. There are now three vacancies on the Parish Council which the Clerk will publicise again locally.

66/24 Finance

66/24/1 Approval of outstanding invoices

A Colbridge Clerks wages June/July 2024 £429.44

J Doran Expenses Heart 2 Heart replacement defibrillator pads £57

It was agreed that the council would make an additional donation to Heart 2 Heart of £20

Proposed by Cllr Facer, Seconded by Cllr Armstrong

66/24/2 Account Balances. The Clerk noted the following estimated rolling balances:

Current Account £20,804.39

Savings Account £834.12

66/24/3 To note the receipt of £1500 from Suffolk County Council as part funding towards the new speed indicator device. Received into the bank account 4th June 2024.

The Clerk noted that the current mandate change request is still ongoing with Barclays Bank due to an old mandate request still being open and awaiting action. A letter to confirm this action will be signed by two current signatories to close off the old mandate request.

Signed Chair _____ Clerk _____ Date _____

67/24 Planning

67/24/1 To consider any planning applications

i) **DC/24/2638/TPO** Henstead Hall South, Church Road, Henstead, Beccles, Suffolk, NR34 7LD. The consultation end date was 14th August 2024 and the Parish Council agreed in between meetings that they had no objections and an extra meeting was not required to discuss this PA.

ii) **DC/24/2893/FUL** Change of use for the existing annexe to a separate dwelling. Annexe At, Broome Cottage, Sotterley Road, Henstead, Beccles, Suffolk. After a discussion, the Parish Council agreed that they had no objections to this Planning Application.

67/24/2 To receive outcomes of Planning Applications from ESC

i) **DC/23/1983/FUL** Full planning permission for 1 No. Dwelling, to include access, parking and amenity land. Land south of Toad Row, Henstead, Beccles, Suffolk, NR34 7LG.

Awaiting a decision

ii) **DC/24/1752/FUL** Convert existing storage building to office and shower room, and extend 6m to the rear to provide garden room. Re-roof existing building with flush eaves to reduce overhang to neighbouring property. Site address: Holly Cottage, Hulver Street, Hulver, Beccles, Suffolk, NR34 7UE. **Application Permitted.**

iii) **DC/24/1779/CLE** Certificate of Lawful Existing Use in respect of the occupation of Pheasant Cottage, Sotterley Road, Hulver, Beccles, NR34 7UJ for a continuous period in excess of 10 years and in breach of the Agricultural Occupancy Condition applied as condition (2) of Planning Permission (Ref: DC/08/1151/FUL).

Site address: Pheasant Cottage, Sotterley Road, Henstead, Beccles, Suffolk, NR34 7UJ.

Awaiting Decision.

iv) **DC/24/2106/ROC** Removal of condition No 2 of DC/08/1151/FUL - Construction of 1 no. house, double garage and cartshed - Agricultural dwellings. Pheasant Cottage, Sotterley Road, Henstead, Beccles, Suffolk, NR34 7UJ. **Awaiting Decision.**

67/24/3 APPEALS

AP/23/0058/ENF - Part Land East Of Mariawood, Hulver Street, Henstead, Suffolk NR34 7UE. Enforcement case reference ENF/22/0247/USE - **Appeal in progress**

68/24 Parish Community Plan

68/24/1 Highways - No update

68/24/2 Church Surround - Cllr Facer is checking through historical minutes to determine what may have previously been agreed by the Parish Council.

68/24/3 Communication including website - No update

68/24/4 Amenities - No update

68/24/5 Social Activities - No update

69/24 Parish Community Plan/Village Emergency Plan

The current Parish Community Plan is dated 2019 to 2024. Councillors will review the plan to see what has been actioned/achieved and whether the date of the Plan should be extended as opposed to producing a new one.

After a discussion it was agreed that a Village Emergency Plan should be produced and published on the website and in the village noticeboards. The Clerk and councillors will put a draft plan together to be discussed/approved at a future meeting of the Parish Council.

70/24 Speed Indicator Device

The Clerk noted that there are significant differences in quotes received for the cost of a new SID. As a matter of best practice, the Clerk will obtain further information on the quotes received so that the council can make an informed decision on the best value for money before agreeing the purchase.

Signed Chair _____ Clerk _____ Date _____

71/24 Insurance Renewal - Due 1st October 2024

The Clerk informed council that the current policy product with Zurich Insurance, which is due for renewal on 1st October, has been discontinued. The new policy premium received is £304. Councillors agreed that this was a competitive quote and approved to renew with Zurich Insurance. **Proposed by Cllr Armstrong, seconded by Cllr Doran.** The Clerk will raise a cheque to cover the cost of the insurance renewal.

72/24 Fly-Tipping Update - Fly-tipping is still occurring at the Latymere Dam site. East Suffolk Council continues to work on ways to solve this ongoing issue.

73/24 gov.uk domain- Update from Clerk

The Clerk provided costings of moving to a **gov.uk** domain as provided by Suffolk.cloud. It was noted that there are a large number of government approved registrars who can provide this service. SALC have recently moved to a **gov.uk** domain and it was suggested that the Clerk requests information from SALC on recommended registrars and costs they incurred.

74/24 Information Commissioners Office - Update from Clerk

The Clerk informed council that the government website states that every organisation or sole trader who processes personal information needs to pay a data protection fee to the ICO unless exempt. The cost is expected to be £40 a year. It was agreed that the Clerk actions this. **Proposed by Cllr Doran, seconded by Cllr Armstrong.**

75/24 Any other business

Council was informed of a recently reported burglary at the Henstead Arts and Crafts centre. This has also been circulated on the villages email link.

Questions from the Public

None present

76/24 Items for the agenda of the next meeting

None

77/24 Date and time of next meeting.

The next meeting of the Parish Council will take place on Wednesday 2nd October at 7pm

The meeting closed at 9:36 pm