



**Notice is hereby given of the Ordinary Meeting  
of the Parish Council**

**To be held at Hulver Village Hall on Wednesday 3rd September 2025  
Commencing at 7pm.**

## **AGENDA**

- 1. Welcome and introduction**
- 2. Apologies for absence:** To receive any apologies for absence
- 3. Declaration of interest personal or prejudicial to this agenda**
- 4. To consider requests for dispensations**
- 5. Minutes of the meeting of 2nd July 2025**
- 6. Matters arising not otherwise on the agenda**
- 7. Adjournment for Reports**  
Suffolk County Council  
East Suffolk Council  
Suffolk Police
- 8. Chair's Items**
- 9. Representative from East Suffolk Council/Community Action Suffolk - Information on Rural Exception Sites.**
- 10. Correspondence**
  - i) SALC - National Insurance Contributions
  - ii) PKF Littlejohn - External Audit 2024/2025
  - iii) SALC - Payroll Service price increase from 1st April 2026
- 11. Finance**
  - a) **To approve payments outstanding**  
Clerks Wages June/July 2025 £535.24  
HMRC PAYE £1.40  
Replacement battery for Speed Indicator Device
  - b) **Account Balances - rolling estimate / Bank Reconciliation / Budget to Actual**  
Current Account  
Savings Account
  - c) **To note any receipts**
- 12. Planning**
  - a) **To consider any planning applications.**
    - i) DC/25/3131/LBC - Listed Building Consent - Part demolition of existing building, replacing with single storey rear extension and conversion of external store to bedroom. Mole Cottage Toad Row Henstead Beccles Suffolk NR34 7LQ. **Consultation letter expiry date 10th September 2025.**
    - ii) DC/25/3130/FUL - Part demolition of existing building, replacing with single storey rear extension and conversion of external store to bedroom. Mole Cottage Toad Row Henstead Beccles Suffolk NR34 7LQ. **Consultation letter expiry date 10th September 2025.**
  - b) **To receive outcomes of planning applications from ESC**
    - ii) DC/25/1868/ROC Removal of Condition 2 of DC/08/1151/FUL - Construction of 1no house, double garage and cartshed - Removal of Agricultural Occupancy Condition. Pheasant Cottage

Sotterley Road Henstead Beccles Suffolk NR34 7UJ. **Application Permitted.**  
ii) DC/25/2369/TPO. Proposal: 1no. Oak (marked on submitted plan) - Reduce whole crown by 2m, crown raise to 6m from ground level over road, crown raise to 4m from ground level over property, remove deadwood. Oak Tree Folly 2 Toad Row, Henstead, Beccles, Suffolk, NR34 7LG. **Application Permitted.**

**c) Appeals**

**AP/23/0058/ENF** - Part Land East of Mariawood, Hulver Street, Henstead, Suffolk.  
Enforcement case reference: ENF/22/0247/USE **Appeal in progress**

**d) Other Planning Matters**

**13. Parish Community Plan**

- a) Highways
- b) Church Surround
- c) Communication including website
- d) Amenities
- e) Social Activities

**14. Insurance Renewal**

**15. Parish Community Plan/Village Emergency Plan - Update from Clerk.**

**16. Speed Indicator Device. Update**

**17. Adjournment for questions from members of the public.**

**Re-opening of the meeting**

**18. Any other business.**

**19. To consider excluding the public and press for the next item as their presence would be prejudicial to the confidential nature of the matter to be discussed (Public Bodies [Admission to Meetings Act] 1960).**

**20. To review the clerk's salary and performance**

**21. Requests for items to be placed on the agenda for the next meeting.**

**22. To agree the date of the next meeting of the Parish Council.**