



Minutes of the ordinary Meeting of the Council  
held at Hulver Village Hall on Wednesday 9th April 2025  
commencing at 7pm

**161/24 Present**

Cllr J Armstrong (Chair), Cllr J Facer, Cllr J Doran

**In attendance** Angela Colbridge (Clerk), ESC Cllr Ashton (joined the meeting during Agenda Item 15), Rev Mark Bee (joined the meeting during Agenda Item 11).

The Chair welcomed everyone to the meeting.

**162/24 Apologies for absence.** HHPC Cllr Block, SCC Cllr Ladd

**163/24 Declaration of interest personal or prejudicial to this agenda.** Cllr Armstrong declared a possible interest in item 11c)i. Cllr Armstrong will not be involved in any discussion. As the Parish Council will not therefore be quorate for this item no decision will be made at the meeting.

**164/24 To Consider requests for dispensations.** None

**165/24 Minutes of the Meeting of 5th March 2024**

**It was Proposed by Cllr Doran, seconded by Cllr Facer that the minutes of 5th March 2025 be accepted as a true record. This was agreed.** The minutes were signed by the Chair.

**166/24 Matters arising.** None

**167/24 Reports**

**167/24/1 Suffolk County Council.** No report

**167/24/2 East Suffolk Council.** No report

**167/24/3 Police.** On the [police.uk](https://police.uk) website there were no reported crimes for Henstead with Hulver Street for the month of January 2025, there was one reported crime, on or near Sandy Lane, under the category of theft from the person for the month of February 2025.

**168/24 Chair's Item.** None

**169/24 Correspondence.**

**a) PKF Littlejohn.** Confirmation has been received that PKF Littlejohn will be external auditors for Henstead with Hulver Street Parish Council for the financial year 2024/2025. Required paperwork has also been received for completion.

**b) SALC -** Notification of an increase in Section 137 expenditure limit for parish and town councils for the financial year 2025/2026 has been forwarded by SALC. The new limit is £11.10 per elector, up from £10.81 in 2024/2025.

**c) Community Policing Inspector -** Contact information has been received from the Locality Inspector. For urgent matters call 999, non urgent 101. Intelligence can be forwarded using the following link: <https://www.suffolk.police.uk/partners/partner-services/community-partner-intelligence/community-partnership-intelligence>

**d) East Suffolk Council -** Notification has been received that the Carlton Colville Neighbourhood Plan has been examined by an Independent Examiner and it will now proceed to a Neighbourhood Planning Referendum. Documents can be viewed on the East Suffolk Council website.

**170/24 Finance**

**170/24/1 Approval of outstanding invoices**

A Colbridge Clerks Wages January/February 2025 £523.24  
Suffolk Cloud website hosting 2025/2026 £120

SALC Provision of 6 months payroll service to 31st March 2025 £27  
SALC Membership subscription 2025/2026 £201.28

Westcotec Speed Indicator Device £5306.40

**Proposed by Cllr Doran, Seconded by Cllr Facer**

**170/24/2 Account Balances.** The Clerk noted the following balances:

As at 31st March 2025 Current Account £18308.67

As at 31st March 2025 Savings Account £843.34

**170/24/3 To review and approve the bank reconciliation for March.** Approved.

**170/24/4 Budget to actual.** Within budget.

**170/24/5 To note any receipts.** None.

## **171/24 Planning**

**171/24/1 To consider any planning applications.** None

**171/24/2 To receive outcomes of Planning Applications from ESC**

**i) DC/25/0477/FUL** Rear Second First Floor Extension & Alterations Site address: Elm Vue, Sotterley Road, Henstead, Beccles, Suffolk NR34 7NQ. **Application Permitted**

**ii) DC/25/0639/CLE** Certificate of Lawful (Existing) - Use relating to occupation of Pheasant Cottage, Sotterley Road, Hulver, Beccles, NR34 7UJ for a continuous period in excess of 10 Years and in breach of the Agricultural Occupancy Condition applied as condition (2) of Planning Permission (Ref:DC/08/1151/FUL). **Awaiting Decision**

**iii) DC/25/0579/FUL** Construction of 2 storey side extension. Regent House, Church Road, Henstead, Beccles, Suffolk, NR34 7LE. **Awaiting Decision**

**171/24/3 Appeals.**

**i) AP/25/0013/LAWFUL** - Pheasant Cottage, Sotterley Road, Henstead, Beccles, Suffolk, NR34 7UJ.

**Representations to be received by 24th April 2025.** To be discussed online.

**ii) AP/23/0058/ENF** - Part Land East Of Mariawood, Hulver Street, Henstead, Suffolk NR34

7UE. Enforcement case reference ENF/22/0247/USE - **Appeal in progress**

**171/24/4 Other Planning Matters**

**i) Appeal: APP/V3500/W/24/3354097** Application No: SCC/0124/22W Construction and operation of anaerobic digestion plant and associated infrastructure. Land at Copeland Way, Ellough, Beccles, NR34 7TL. **Appeal Dismissed**

**It was agreed that Agenda Item 15 be brought forward.**

**172/24 Churchyard wall in Henstead.** The Revd Mark Bee, Priest in Charge of the Hundred River and Wainford Parishes, provided an update on the proposed options for managing the deteriorating churchyard wall. Potential initial costs have been acquired and further costings will be provided to the Parish Council in due course for consideration of support of this project.

**It was agreed to return to Agenda Item 11d.**

**171/24/4 Other Planning Matters**

**ii) ESC Cllr Ashton** provided the following update, from the enforcement team, to the removal of hedge contrary to information provided within Planning Application DC/24/1381/FUL: Restoration of the hedge isn't something that can be enforced as it is not an ancient hedge. Even though the planning application form and the block plan for the shed/cart lodge showed the hedge being retained, it wasn't made a condition of that planning consent. Therefore, its subsequent removal didn't constitute development and wasn't a breach of a planning condition.

Although the colour of the shed hasn't been approved by the planning authority, councillors agreed they did not wish to pursue enforcement to obtain an alternative colour.

Concerns were raised over the current safety of the boundary along the pedestrians footpath. Cllr Ashton will pursue these concerns with the enforcement team.

## **173/24 Parish Community Plan**

**173/24/1 Highways** - Suffolk Highways have been contacted regarding possible speed indicator device locations, damaged road signs and faded road markings. The Clerk will chase an update.

**173/24/2 Church Surround** - A discussion was held following the receipt of a letter from Mr C Hadingham, last remaining Trustee of the area known as the Church Surround, requesting that the Parish Council becomes fellow Trustee of the Church Surround. This will be added to the agenda of the next meeting for further discussion.

**173/24/3 Communication including website** - The Clerk provided costing information received from Suffolk Cloud for [gov.uk](#) domain provision. The Clerk will check whether it is now a requirement for parish councils to have a [gov.uk](#) domain.

**173/24/4 Amenities** - No update

**173/24/5 Social Activities** - Councillors considered holding an event to invite residents to. It was agreed that residents would be invited to meet with the parish council prior to the commencement of the annual meetings with refreshments being provided. The Clerk will send out details of the event, along with village communication information, to all properties in the villages. It was suggested this would cost approximately £150. Costs in this region were agreed. **Proposed by Cllr Doran, seconded by Cllr Facer.**

**174/24 Parish Community Plan/Village Emergency Plan.** No update.

**175/24 Speed Indicator Device.** The Clerk updated councillors that the new speed indicator device has now been delivered.

#### **Questions from the Public**

None present

#### **176/24 Any other business**

- i) **Defibrillator Training.** The clerk noted that Mutford Parish Council were considering organising a defibrillator training session to be held in the Mutford & Rushmere Village Hall. It was agreed that there may be councillors and residents from Henstead with Hulver Street who may be interested in attending. The Clerk will provide an update on any date arranged.
- ii) **VE Day Flags.** It was agreed that two Union Jacks be purchased to be flown to commemorate VE Day and other future occasions. **Proposed by Cllr Doran, seconded by Cllr Facer.** The Clerk will action.
- iii) The Clerk enquired whether the council would consider contributing towards the provision of a work mobile phone for the Clerk. It was suggested that the Clerk obtains possible costings. Clerk to action.
- iv) It was noted that recent incidents of fly-tipping at Latymere Dam have been reported to East Suffolk Council for clearance.
- v) ESC Cllr Ashton provided information relating to the Benacre Flood Defence Plan works. Henstead with Hulver Street is unlikely to be effected by any traffic management during the course of the works taking place.

#### **177/24 Items for the agenda of the next meeting**

None

#### **178/24 Date and time of next meeting.**

The next meeting will be the Annual Meeting of the Parish Council and will take place on the same evening as the Annual Parish Meeting. Date to be confirmed.

**The meeting closed at 8.48pm.**